

Mrs. Shumila Shamim

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Objective: - To be part of an organization where opportunities are available to show my skills.

To be a part of an organization, which will provide a platform to utilize my skills to the fullest and develop product of high quality where learning is continuous process.

Academic Background:

- P hd. In Public Administration from Dhoon University Silique, Dehradun-248011, Uttarakhand, code 5
- Masters in Political Science with overall grade B through Kashmir University-2008.
- M.Sc. in Applied Psychology with overall grade A through Bharathiar University-2010.
- Three Months Advanced Diploma in Office Assistant Course in Computers through Directorate of Technical Education, Kashmir Government Polytechnic Srinagar-2005
- Three Months Advanced Diploma in Computers Applications, Kashmir Government Polytechnic Srinagar-2005.

Work places

- Working as a Programme Associate State Resource Centre (SRC), University of Kashmir since 2010.-2023.
- Working in Centre for Capacity Building and Skill Development f r o m 2 0 2 4 t o 2 5
- Presently working as programme Officer in Directorate of lifelong learning and skill development, University of Kashmir main campus. 2026-Onwards.

Work Experience:

- 2008-09. Counselor in **All Indian Human Rights Association (AIHRA)**
- 2010-2023. **Program Associate in State Resource Center, Ministry of Human Resource development government of India.**
- 2023-2025 **Programme Associate in Centre for Capacity Building and Skill Development University of Kashmir**
- Guest lecturer for Public Administration in **Indra Ghandi Open National University.**
- 2013-2025. **Nodal officer of Directorate of Internal Quality Assurance (DIQA) University of Kashmir.**
- 2010-2016. **In charge officer of various Districts for Monitoring Rashtriya uchuchara Shiksha Abiyan** (National Higher Education Mission (RUSA) **Rashtriya Madhyamik Shiksha Abhiyan** (National Mission for Secondary Education (RMSA) **Sarva Shiksha**

Abhiyan (Education for All) (SSA) Pradhan Mantri Poshan Shakti Nirman (MID-DAY- MEAL) at central level.

- 2013-2016 **National level key Resource person for Adult Education (Sarshar Bharat)** in collaboration with Ministry of Human Resource Development. Govt of India.
- 2016-2020 **Resource person for legal literacy in j&k** in collaboration with department of justice ministry of law Govt of India.
- 2015-2016 **In charge officer for material production and training for electoral literacy** in collaboration with election commission of j&k.
- 2015-2016 **Key resource person for finance literacy** in collaboration with State bank of India.
- 2023 **programme organizer for two days national conference** in University of Kashmir.
- 2023 **programme organizer for national essay competition commemorate 75 years of Indian independence (Azadi ka Amrit Mahotsav)** in collaboration with (NIESBUD)
- 2023-2025 **In charge Officer of various districts of Kashmir Province for skill Development Centers** Under Flagship programme sponsored by Ministry Education Government of India.
- Play Organizational role for aspiring women entrepreneurs of Bandipora empowering women through skill crucial for economic independence on 15th October 2024.
- Play Organizational role for industrial meet on 17 October 2024.
- Play Organizational role one day training programme on employability skill for end semester students of Kashmir University.
- Coordinator of training programme on employability of skills on September 10th 2024.
- Organizational roleplayed for industrial meet regarding academia response to fast - changing industrial landscapes on 17th oct 2024.
- Coordinator of training programme for female university ministerial staff on work-life balance on 20 may 2024.
- Coordinator for organizing exposure visit to the 25 aspiring women entrepreneurs in ongoing upskilling batch from bazipora village of Bandipora district in collaboration n sponsored by SIDBI on 26th January 2025.
- Coordinator for Fashion designing and fashion Technology at Directorate of lifelong learning University of Kashmir,
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Papers & Publications/ Academic achievements

- Paper Presented in National Conference on “skill development initiatives Challenges and future strategies” on August 23-24, 2023 organized by CCBSU University Kashmir.
- Empirical Study of University Teachers satisfaction with Personal Appraisal system Published in Scopus under ISSN No. 2582-7472.
- Human Resource practice and organizational effectiveness in higher institution the mediating role of employee satisfaction and personal development published in August 2026, in Scopus under ISSN No. 2528-7334.
- Participated and attended successfully in end user Author workshop on “Cambridge e-Resources, read & publish Academic publishing” organized by Allama Iqbal library in collaboration with Cambridge University press on 1st august,2023.
- Participated in NEP 2020 Orientation and sensitization programme under Malaviya Mission Teachers Training (MM-TTP) of university Grant Commission (UGC) Organized by UGC – Malaviya Mission Teachers Training Centre, University of Kashmir, Srinagar from 21st to 30th October,2024.
- Participated research methodology course on November 11-20,2024 organized by library & information sciences in collaboration and sponsored by Indian council of social science research (ICSSR), new Delhi.

Official Achievements:

- Participated in National Level Training as key Resource Person on offering of Saakshar Bharat Programme organized at Mahatma Dayanand University, Rohtak, and Haryana in 2013.
- Participated in population and development education unit, on the eve of “World Mother’s Day” and got second position in J&K in 2001.
- Participated in workshop to develop the IEC material on Electoral Literacy.
- Participated in legal literacy workshop to develop IEC material on burning issues in J&K.
- Participate in Cambridge University press Author workshop
- Resource person for monitor Rashtriya Madhyamik Shiksha Abhiyan (RMSA) & Sarva Shiksha Abhiyan (SSA), Sarva Shiksha Abhiyan (Education for All), Edcel India Ltd, projects with regard to access quality of education, infrastructure, enrollment of students, attendance, training of teachers, civil work and construction, fund utilization, management information system and other related matters in the Govt Schools of Kashmir and Ladakh Divisions of J&K at Primary and secondary level.

- Establishment of Model Adult Education center (MAEC) in collaboration with Rural Electrification Corporation (REC), New Delhi in Districts of J&K provinces for providing of teaching learning & vocational skills to the Neo-literates/school dropouts and especially women from downtrodden areas.

- Establishment of Camp Based Functional Learning (CBFL), Residential camps for 45 days especially for empowerment of women in “Wali war” area of District Ganderbal.

- Participated in various programs conducted by State Resource center as National Level key resource person of J&K state for implementation of Basic literacy, electoral literacy, financial literacy, disaster management, social issues, Income generating courses, Vocational/skill development courses to master trainers, Preraks, Teachers, Volunteers, Panchs, Sur-panchs, beneficiaries and common masses, resource groups, jail inmates.

- Establishment of up skilling centers in district Ganderbal in collaboration with directorate employment of counseling of j&k.

Establish various skill centers for the course of cutting tailoring /domestic wringing, sozni

- work, Ari qadayee, gabaa making, transformer making, plumbing etc. under RUSA in J&K province.

- Participated one day training workshop for nodal officers of DIQA, University of Kashmir on 22 September 2022.

- Play organizational role in 4- weeks training programme for ministerial staff of Kashmir University conducted by directorate of lifelong learning and skill development in collaboration with general administration, University of Kashmir from 12 may, 2026 15th June, 2026.

Area of Interest:

Research work, field activities for weaker section of the society in terms of providing literacy, documentation, extension work and various skill initiatives for unemployed youth.

Personal Information:

Date of Birth: 25-05-1984

Marital Status: married

Language: Kashmiri, English, Urdu. Hindi

Religion: Muslim. Nationality: Indian. Strength:

- Good interpersonal and communication skills.
- Aggressive go getter and a good team player /manager.

- Well organized and creative problem solver.
- Good listening and motivational skills.

Software Knowledge:

M.S Office

